

BRIC-National Institute of Biomedical Genomics, Kalyani is inviting applications for a purely contractual position to be recruited through the institutional outsourced manpower agency as below.

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|-------------------------|--|
| Position: | Data Center Operator |
| No. of position: | One (1) |
| Qualification: | Graduate/Diploma in Engineering [preferably, with Science or Electrical specialization] |
| Experience: | Minimum 2 years in the area of Data Center/Electrical/ICT/IT support services. |
| Remuneration: | Salary commensurate with experience and as per market standards. |
| Job description: | Managing and upkeeping of Data center including High-end servers, Data storage systems, Campus networking, IP telephony system, Audio-video systems, etc. as a team member of ICT support team of the Institute. |

Interested eligible candidates as per detailed eligibility criteria should apply in the prescribed application format and instructions as detailed below within 15th July 2025.

No other form or format of application will be accepted.

SELECTION PROCESS:

1. The selection process will be based on the eligibility criteria, job description given and the details of experience provided by the candidates followed by written test/skill test/interview.
2. The candidate is therefore requested to provide complete information related to his/her qualifications and experience in the relevant field over and above the minimum qualifications. However, they must ensure that all information provided is true.
3. The decision of NIBMG for selecting candidates shall be final and binding.

Manager Administration

Please read the below instructions carefully:

- Before filling out, please read the complete form below.
- See the examples to understand what kind of information is required to be filled.
- All fields are MUST. So, please write “none” or “not available” or “not applicable” as appropriate if you do not have any information to fill in.

Now, first download the MS Excel file (**Form-DCO-2025.xlsx**) and start filling in the information.

Once you finish, save it and rename it with your full name, then email the Excel file to nkict256@gmail.com as an attachment by 15th July 2025.

Application for the post of “Data center operator”, a purely contractual position to be recruited through the institutional outsourced manpower agency.

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|---|--|--|
| | | |
| Full name of the applicant | | |
| Father's Name | | |
| Sex | | |
| Date of Birth | | |
| Religion | | |
| Marital status | | |
| Mobile nos. | | |
| Email | | |
| | | |
| Educational Qualifications | | |
| Total percentage of marks obtained in Higher Secondary examination | | |
| Name of the Subjects | | |
| Mode: regular / night / distance | | |
| Year of passing | | |
| Name of the Board/Organisation/University | | |
| | | |
| Highest Qualification | | |
| Total percentage of marks obtained | | |
| Name of the Subjects | | |
| Mode: regular / night / distance | | |
| Year of passing | | |
| Name of the Board/Organisation/University | | |
| | | |
| Experience (summary) | | |
| Total experience in months [e.g. 60 months] | | |
| Worked in the areas/fields [e.g. Network admin, Data center monitoring] | | |
| | | |
| Worked with Hardware/Equipment | | |
| Data center equipment (non-IT) [e.g. 12 ton HVAC, 8 ton PAC] | | |
| Electrical equipment [e.g. PLC, AVR, Panal] | | |
| Server models [e.g. HP ProLiant 440, Dell 500] | | |

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| Data storage systems models [e.g. HPE Alletra] | | |
| Campus networking devices [e.g. Cisco 2800, Aruba 2960] | | |
| Telephony systems [e.g. Siemens IP telephone] | | |
| Audio-video systems [e.g. Ahuja DXA-5002 amplifier] | | |
| | | |
| Worked with software/application | | |
| Operating systems (OS) [e.g. Windows, Linux, Mac] | | |
| Applications/Software [e.g. MS office, MS Teams, Zoom] | | |
| Databases [e.g. MySQL, Oracle] | | |
| Web technologies [e.g. Php, JS, NodeJS] | | |
| Any other applications/software [e.g. Tally ERP, AutoCAD] | | |
| | | |
| Present Address | | |
| House no., street | | |
| City | | |
| District | | |
| Pin | | |
| State | | |
| Mobile no./Landline no. | | |
| | | |
| Permanent Address | | |
| House no., street | | |
| City | | |
| District | | |
| Pin | | |
| State | | |
| Mobile no./Landline no. | | |
| | | |
| Reference -1 (related to technical fields only) | | |
| Full Name | | |
| Designation | | |

| | | |
|---|--|--|
| Presently working with [organisation name] | | |
| Relationship [e.g. my present supervisor or my ex-colleague] | | |
| Official mobile no. | | |
| Official email | | |
| | | |
| Reference -2 (related to technical fields only) | | |
| Full Name | | |
| Designation | | |
| Presently working with [organisation name] | | |
| Relationship [e.g. my present supervisor or ex-colleague] | | |
| Official mobile no. | | |
| Official email | | |
| | | |
| Employers (start from present/recent one) | | |
| Organization Name (1) | | |
| Address & Contact | | |
| Designation | | |
| Job description | | |
| Worked for months | | |
| Start date | | |
| End date | | |
| | | |
| Organization Name (2) | | |
| Address & Contact | | |
| Designation | | |
| Job description | | |
| Worked for months | | |
| Start date | | |
| End date | | |
| | | |
| Organization Name (3) | | |
| Address & Contact | | |
| Designation | | |
| Job description | | |
| Worked for months | | |
| Start date | | |
| End date | | |

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| Organization Name (4) | | |
| Address & Contact | | |
| Designation | | |
| Job description | | |
| Worked for months | | |
| Start date | | |
| End date | | |
| | | |
| Organization Name (5) | | |
| Address & Contact | | |
| Designation | | |
| Job description | | |
| Worked for months | | |
| Start date | | |
| End date | | |
| I hereby declare that all the information mentioned in this application is true and verifiable. | | |