



**NATIONAL INSTITUTE OF BIOMEDICAL GENOMICS**  
(An autonomous Institute of Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)  
**P. O. N. S. S., Kalyani – 741251, Nadia, West Bengal**

**TENDER DOCUMENT**

Name of work: CONSTRUCTION OF 4 NOS. INTERIM MOTOR CYCLE AND BI-CYCLE STANDS OF NIBMG NEW CAMPUS

**January, 2020**

**NATIONAL INSTITUTE OF BIOMEDICAL GENOMICS**  
**P.O.: N.S.S., KALYANI 741 251**

**TENDER NOTICE**

NIT No. NIBMG/ Parking Stand/2019-20/ 40

Date: 21.01.2020

Sealed tenders in duplicate under two cover system are invited from experienced and resourceful contractor who fulfil the eligibility criteria for participation in the tender process, for Construction of 4 Nos. Interim Motor Cycle and Bi-cycle stands in the new campus of National Institute of Biomedical Genomics at Kalyani, West Bengal.

SL. No.	Name of the work	Estimated Cost (Rs.)	Completion time in Months/days (including Monsoon)	Earnest Money (Rs.)
1.	Construction of 4 Nos. Interim Motor Cycle and Bi-cycle stands of NIBMG campus	5.8 Lacs	30 days	12,000.00

Earnest Money will be accepted in the form of Bank Draft drawn in favour of the 'NATIONAL INSTITUTE OF BIOMEDICAL GENOMICS', payable at Kalyani on any Nationalised Bank.

Intending Bidders may kindly visit the Institute website [www.nibmg.ac.in](http://www.nibmg.ac.in) for downloading the tender documents and for other details.

**Eligibility Criteria**

Intending bidders should fulfil the eligibility criteria laid down hereunder and they should satisfy themselves about their eligibility before submitting the tender. The bidders should submit the documents/credentials in Cover-I of the bid against criteria no. 1 and 2 to substantiate their eligibility to participate in the tenders.

1. Minimum 5 (five) years' experience of having successfully completed works of similar nature with CPWD, State PWD, MES, Railways, Autonomous Bodies, any Reputed Organization and for following value of work during last 5 (Five) years ending last day of month previous to the one in which tenders are invited.

a) Two similar completed works costing not less than Rs.3.48 lakhs each.

b) One similar completed work costing not less than Rs. 4.64 lakhs.

2. The following particulars are also required to be furnished in a separate sheet & submitted along with the relevant documentary evidence in Cover-I of the bid:

i) Name of the Organisation :

ii) Address :

ii) Year of Establishment :

iv) Status of the firm – whether

Company/Firm/Proprietary :

v) Whether registered with the Registrar

of Company/Registrar of Firms. If so,  
mention number and date :

vi) Registration details of the firm with

CPWD, State PWD, MES and Railways :

vii) Details of similar work and its value of

work done with completion certificate  
during last 5 year :

viii) Name and address of persons who will

be in position to certify about the quality as  
well as performance of your organization :

3. The bidders should also submit the photocopies of following documents in Cover- I of the bid:

i) Valid GST Registration Certificate

ii) Professional Tax Registration Certificate

iii) PAN Card

iv) Valid Trade License Certificate

#### 4. **Terms and Conditions:**

i) Rate should be inclusive of all taxes, duties and all other applicable taxes on date, levies, insurance, transport cost etc. except GST. GST will be paid extra as actuals at the rate prevailing at the time of invoicing.

ii) New imposition of taxes and variations, if any, will be borne by the Contractor, except GST, which will be paid as per actual.

iii) Security Deposit will be deducted @ 10% (Ten percent) of the Bill value from each bill and the same will be released after satisfactory completion of Defect Liability Period. Defect Liability period is of 12 (Twelve) calendar months which will be reckoned from the date of successful completion and handing over / taking over of the assigned work.

iv) Quantities in BOQ are tentative. Payments will be made on basis of actual measurements.

v) NIBMG will not provide any accommodation to the workers/supervisors engaged for the work.

- vi) Custody and storage of material is the responsibility of the contractor.
- vii) Electrical power for construction work will be provided at site on chargeable basis.
- viii) Settlement of any claim arising out of accident / death of any person deployed by the contractor at site will be the sole responsibility of the contractor.

#### **5. Payment Terms:**

Payment will be made on the basis of actual execution after submission of RA bill. The final payment will be made after successful completion and Handing over / Taking over of the job. No mobilization Advance will be paid.

- 6. The contractor shall take necessary action to fulfil all applicable statutory obligations as required to execute the work.
- 7. The work order can be terminated if any of the contract terms are violated by giving 7 (seven) days' notice from the competent authority of NIBMG at any stage of work.
- 8. All disputes arising out of or in any way connected with this work order shall be deemed to have been arisen in Kolkata and only the Court in Kolkata shall have jurisdiction to determine the same.
- 9. Tender in duplicate will have to be submitted in two parts – Cover-I Technical Bid & Cover-II Financial Bid separately sealed and superscripted with the name of work.

**Cover-I :** **Cover-I (Technical Bid)** shall contain Earnest Money, all documents supporting fulfilment of eligibility criteria & commercial & general stipulations mentioned in the Tender Documents.

**Cover-II:** **Cover-II (Financial Bid)** shall contain the complete tender documents duly filled in duplicate. No condition stipulated in Cover-II other than general rebates shall be accepted. The Financial Offer of the prospective tenderer/bidder will be considered only if the Technical Bid of the tenderer is found qualified by the 'Tender Evaluation Committee' of NIBMG. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

**10. Pre-bid meeting with the intending bidders will be held on 28.01.2020 at 11: 00 AM in the institute.**

**11. Tenders (Cover-I & Cover-II put in a separate sealed cover) will be received up to 12:00 Noon on 10.02.2020 and will be opened on the same day at 2:00 PM** in the office of the Manager (Finance), National Institute of Biomedical Genomics, P.O. N.S.S, Kalyani 741 251, West Bengal in presence of the contractors or their authorized representatives who may like to be present. Cover-II (Financial Bid) of the bidders who qualify in Technical Bid evaluation will be opened on the same day in presence of bidders, as finalized by NIBMG and displayed in website. The Institute reserves the right to reject any or all of the tenders received without assigning any reason thereof.

**Manager (Finance)**  
**On behalf of Director, NIBMG**

## Technical Bid

### National Institute of Biomedical Genomics, Kalyani

CONSTRUCTION OF 4 NOS. INTERIM MOTOR CYCLE AND BI-CYCLE STANDS OF NIBMG CAMPUS

(Tender No. NIBMG/ Parking Stand/2019-20/40, dated 21.01.2020)

1	Name of firm		
2	Address of Organization in Kolkata		
3	Established on		
4	Statutory Registration Nos.		
	a) GST Registration No.		
	b) Professional Tax Registration certificate		
	c) Income Tax PAN Card No.		
	d) Valid Trade License Certificate		
	Any other No., Please specify		
5	Name of the authorized signatory		
6	Specimen Signature of the Authorized signatory.		
7	Telephone Number of the authorized signatory and other Telephone Number of the firm.		
8	Details of the works executed during the last five years. Copies of work orders may be enclosed.	Year	Rs.
9	Whether proof/copies of work order on items at S.No. 8 enclosed (Yes/No)		
10	List of copies of documents enclosed.		

**DECLARATION BY VENDOR/SERVICE PROVIDER**

I confirm that:-

1) I, \_\_\_\_\_ Son / Daughter / Wife of Shri \_\_\_\_\_ Proprietor/Director/Partner/Manager Resident of \_\_\_\_\_, authorized signatory of the Agency/Firm, \_\_\_\_\_, am competent to sign this Declaration and execute this application document.

2) No employee or direct relation of any employee of NIBMG is in way connected as Partner /Shareholder/Director/Advisor/Consultant/Employee etc. with the Company.

3) The information furnished is correct to the best of my knowledge and belief.

4) I have read and understood the general instructions to vendors and undertake to abide by the same.

.....  
(Signature of Proprietor/Partner/Chief Executive)  
Name .....  
(In Capital Letters)

Place: .....  
Date: .....

(Seal of Service Provider)

**Financial Bid****BOQ FOR CONSTRUCTION OF 4 NOS. INTERIM MOTOR CYCLE  
AND BI-CYCLE STANDS OF NIBMG NEW CAMPUS**

<b>SL NO</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>QUANTITY</b>	<b>RATE (RS.)</b>	<b>AMOUNT (Rs.)</b>
1	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15 cm deep and disposal of rubbish, lead up to 50 m and lift up to 1.5 m.	SQM	85.00		
2	Earth work in excavation by mechanical means (Hydraulic excavator)/ manual means in foundation trenches or drains (not exceeding 1.5m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50m.	CUM	40.00		
3	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	CUM	32.00		
4	Brick work with common burn clay F.P.S (non modular) bricks of class designation 7.5 in foundation and plinth in: cement mortar 1:4.	CUM	9.00		
5	Centering and shuttering including strutting, propping etc. and removal of form work for: Foundation, footings, bases for column.	SQM	30.00		
6	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : 1:2:4 (1 cement : 2 coarse sand (zone-III) : 4 graded stone aggregate 20 mm nominal size)	CUM	4.50		

7	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete.( 40 mm thick with 20 mm nominal size stone aggregate.)	SQM	180.00		
8	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level : 1:1.5:3 (1 cement : 1.5 coarse sand (zone-III): 3 graded stone aggregate 20 mm nominal size)	CUM	5.50		
9	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete. Preferred brand TATA.	KG	1900.00		
10	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level. Thermo-Mechanically Treated bars of grade Fe-500D or more. Preferred brand TATA, SAIL, RINL	KG	130.00		
11	Supply and application of Synthetic enamel paint as per direction of EIC. (Asian paint)	KG	1615.00		
12	Multiwall polycarbonate sheet with 10mm thick, UV protected (preferred brand LEXAN) fixing with aluminum base, frame and top at joint.	SQM	135.00		
	<b>TOTAL AMOUNT</b>				

(Rupees.....only)

**Note: Rate should be quoted excluding GST.**

.....  
(Signature of Proprietor/Partner/Chief Executive)

Name .....

(In Capital Letters)

(Seal of Service Provider)

Place: .....

Date: .....