

NATIONAL INSTITUTE OF BIOMEDICAL GENOMICS



P.O.: N.S.S., Kalyani 741251, West Bengal, INDIA

NIBMG/ADMIN/ESTB/RECTT. /2023-2024/151

DATE: 17/08/2023

RECRUITMENT NOTIFICATION

The National Institute of Biomedical Genomics (NIBMG) is an Autonomous Institute of the Government of India, under the aegis of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. This is the first Institution in India explicitly devoted to research, training, translation, service and capacity building in Biomedical Genomics. Details of the Institute are available at www.nibmg.ac.in.

Applications are invited in prescribed proforma from eligible Officers of Central / State / Autonomous Bodies / Universities / PSU /R&D Organizations /Police / Departments of Central Sate UT for filling up the following posts on Deputation/Short term contract at National Institute of Biomedical Genomics, Kalyani. The essential qualifications, experience etc. required for applying for this post are as below.

| Sl no | Name of post | Essential qualifications | Pay in the post | Method of recruitment | Age |
|-------|---|---|--|---------------------------------|---|
| 1 | Section Officer (POST ID - 2305) | Graduate in any discipline having minimum experience of 5 years in level 6 of CPC | As per Pay Matrix 7 of 7 th CPC | Deputation /Short Term Contract | Not Exceeding 56 years on the closing date of application |

1. Period of deputation shall be initially for 1 year which is extendable upto maximum period of 3 years and will be governed in line with the applicable terms and conditions as per Govt of India instructions issued from time to time.
2. In case of no suitable candidate found from deputation, short term/contractual retired manpower holding analogous post may be hired on fixed remuneration basis.
3. Candidates working in Central/State/Autonomous Bodies/Universities/PSU/R&D Organizations /Police/Departments of Central Sate UT are required to forward their application **through proper channel** or produce **"No Objection Certificate"** at the time of Interview, however advance copy of applications may be sent.
4. During the period of deputation, the candidate's term shall be regulated by the Conduct Rules of the borrowing Institute.
5. Borrowing Organization shall be responsible for making any such contribution as mandated by the lending organization if the lending organization is a Central / State / Autonomous Bodies / Universities / PSU /R&D Organizations /Police / Departments of Central Sate UT like foreign service contribution, PF, gratuity, etc.
6. Candidate appointed on deputation shall not have any claim for any promotion during the period of deputation, however such candidate may be considered for promotion in case of absorption, after such absorption takes effect.

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7. Interested eligible candidates, as per detailed eligibility criteria, should apply in the prescribed application format through ON-LINE Portal (<https://apply.nibmg.ac.in>). No other form of application will be accepted.
8. Duly signed hard copy (Print out) of the successfully submitted online application along with recent passport-size photo and self-attested copies of all relevant essential documents should be sent to the address mentioned below in an envelope by SPEED POST/ COURIER SERVICE only.

**To
The Director,
National Institute of Biomedical Genomics,
P.O.: NSS, Kalyani- 741251,
West Bengal, India.**

On the top of the envelope containing the application, the following should be clearly mentioned:

“Application for the Post of Post ID.....”

Last date for receipt of application, (both through ONLINE and Postal service mode) at NIBMG is **30** days from the date of publication of this advertisement in the Employment news and **45** days for the candidates residing abroad, Andaman & Nicobar and Lakshadweep Island, States / Union Territories in the Northeastern region, Ladakh, Jammu, Kashmir, Sikkim, Subdivision Chamba and Lahaul and Spiti districts of Himachal Pradesh.

9. Once applied, the applicants are advised to check the web as well as their registered e-mail regularly for any updates. All further communication will be made through e-mail only. Only Short-listed Candidates will be informed through e-mail.
10. Calculation of age, qualification, experience etc. will be counted as on last date of submission of application against this advertisement published in the “Employment News”. Traineeship period will not be counted as experience.
11. The lien of the candidate appointed on deputation shall be retained in the lending organization if the lending organization is Central / State / Autonomous Bodies / Universities / PSU /R&D Organizations /Police / Departments of Central Sate UT till the period of deputation. On the expiry of the period of deputation the candidate shall be repatriated back to his/her parent department immediately.
12. NIBMG reserves the right to cancel / restrict /enlarge/modify/alter the recruitment /selection process, if needed, without issuing any further notice or assigning any reason whatsoever.
13. For any further queries regarding the recruitment please send an email to **office.director@nibmg.ac.in**. Candidates are required to add this email id in their address book to avoid any email communication gap.

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14. DISQUALIFICATION OF CANDIDATE FOR APPOINTMENT TO THE SERVICE ON REGULAR BASIS /DEPUTATION OR ENGAGEMENT ON CONTRACT BASIS AT ANY POINT OF TIME IF THE PERSON

- has entered into or contracted a marriage with a person having a spouse living.

OR

- is having a spouse living, has entered in or contracted a marriage with any other person,
- whose character and antecedent have been objected to District Magistrate & Collector or whose identity has not been established by the Police.

15. REVOCATION OF APPOINTMENT can be done at any stage during the period (without notice) or during service (after the expiry of period of 14 days from the issue of show cause notice and the same received by the employee) if the appointed person at any stage before or after appointment has:

- I. Withheld information, given any false information, or provided false certificates/testimonials to secure appointment through wrongful means or intent.
- II. lied under oath.
- III. has been convicted of a criminal offence under Criminal Procedure Code and awarded punishment under any of the provisions of Indian Penal Code.

16. Applications are liable to be rejected at any stage of recruitment /selection process or after joining , if any information provided by the candidate is not found to be in conformity with the eligibility criteria notified or if NIBMG comes across any evidence/knowledge that the qualification /experience/and any other particulars indicated in the application /other forms/formats are not recognized/false/misleading and /or amounts to suppression of information/particulars which should have been brought to the notice of NIBMG.

17. JURISDICTION OF THE COURT: In case of any dispute, the jurisdiction of the High Court of the state of West Bengal shall be recognized.

18. Canvassing in any form will lead to disqualification.

19. All information regarding this recruitment process will be made available in the Career Opportunity Section of NIBMG Website only. Applicants are advised to check the website periodically for important updates.

Manager (Administration)